

## Vice President of Administration/Registrar

The Registrar shall supervise the registration of players within the AYSA. The duties of the Registrar include, but are not limited to, the following:

1. Organize player registration and the collection of player fees.
2. Assign players within their age groups to teams as long as there are coaches available, with the help of the VP/Development and the Program Directors.
3. Provide team information to the VP/Competition.
4. Submit required forms and registration information to WSYSA in a timely manner.
5. Certify all AYSA team's eligibility for competition.
6. Administer player transfer and movements according to the WSYSA General
7. Procedures.
8. Represent the AYSA at all District III and state registration meetings.
9. Sign orders on the Treasury.